

**ACT Long Service Leave
Authority**

Statement of Intent

2015-16

LONG SERVICE LEAVE AUTHORITY

The Long Service Leave Authority is a Territory Authority established under the *Long Service Leave (Portable Schemes) Act 2009* (the Act).

This Statement of Intent for 2015-16 has been prepared in accordance with Section 61 of the *Financial Management Act 1996*.

The responsible Minister, Mr Mick Gentleman, was consulted during the preparation of the Statement of Intent.

The Statement of Intent, which focuses on the 2015-16 Budget year, has been developed in the context of a four year forward planning horizon to be incorporated, as far as practicable, into the Long Service Leave Authority's strategic and business planning processes.

The Long Service Leave Authority's 2015-16 Statement of Intent has been agreed between:

Howard Pender
Deputy Chairperson on behalf of the
Governing Board

Andrew Barr MLA
Treasurer

Mick Gentleman MLA
Minister for Workplace Safety and
Industrial Relations

Contents

Purpose.....	4
Nature and scope of activities.....	4
Performance measures and targets	7
Employment profile.....	11
Monitoring and reporting	13
Financial Arrangements.....	14
Attachment 1 - Organisational Chart for Long Service Leave Authority	38

Purpose

The Long Service Leave Authority (the Authority) was established to administer portable long service leave benefit schemes, established under the Act, for workers in the ACT engaged in the building and construction industry, contract cleaning industry, security industry and the community sector. The primary objectives of the Authority are to ensure that:

- the maximum number of eligible employers and their employees are registered with the Authority;
- long service leave payments to employees, contractors, and reimbursements to employers, are made in accordance with the Act;
- employers' contribution levies are collected efficiently and effectively; and
- long service leave funds are invested prudently, with the objective being to ensure a modest long-term surplus of assets over liabilities in matured schemes.

Nature and scope of activities

The Authority will engage in the following activities in order to achieve its stated objectives:

- undertake day-to-day operational activities, including collecting worker service credit information and levy contributions from employers, along with the processing and payment of all long service leave claims, in an accurate and timely manner;
- investment of employer contributions to ensure there are sufficient funds to meet all long service leave payments;
- undertake regular reviews of the Investment Plan, to keep pace with changing conditions;
- maintain a compliance program to ensure the maximum number of eligible employers and employees are registered in the schemes; and
- monitor the operation of its database to ensure data integrity.

Business Priorities in 2015-16

The Authority will pursue the following priorities in 2015-16:

- seek suitable new office accommodation for the Authority and divest the existing office space;
- review the appropriateness of the current Investment Plan, including the strategic asset allocation;

- maintain the focus on corporate governance reforms, particularly in relation to risk management practices, staff performance management and development processes, and workplace health and safety;
- maintain a strong focus on business continuity and succession planning practices;
- maintain sound working relationships with relevant community and stakeholder groups; and
- coordinate the Authority's contribution to the redrafting of the Act.

Risks

Investment Risk

- The Authority is required to prudently invest long service leave employer contributions to ensure that there are sufficient assets to meet long service leave liabilities. A key risk for the Authority is a reduction in the value of funds invested as a result of volatile market conditions. The Authority reviews its investment strategy regularly in light of market conditions and recently implemented a revised strategy after receiving the approval of the Treasurer.

Information Technology Risk

- The Authority is heavily dependent on its IT systems, therefore the continued functionality of the system and the integrity of the data is a significant risk. The risk is mitigated through undertaking daily backups of the entire database, which is securely stored off-site. The Authority has a business continuity plan that can restore full operational capability of the IT system within 24 hours. The business continuity plan is tested annually.
- Security of our IT systems and data held by the Authority is a risk that requires constant monitoring and response, to ensure system and information integrity.

Contribution Levy Payment Risk

- An ongoing risk to the Authority is that eligible employers do not register, declare service for employees or pay the required contribution levy. This risk relates particularly to the construction industry which, by its nature, is more dynamic and transient. The Authority mitigates this risk by ensuring that its Compliance Team monitors the activity of covered industries in the Territory and liaises with employers and their representative associations. The Authority also works cooperatively with other ACT Government organisations including Shared Services Procurement, the Office of Regulatory Services and the Building and Construction Industry Training Board.

Contribution Levy Risk

- Under the Act, the Authority collects a levy from scheme employers to pay long service leave entitlements. The levy rate is based on advice from the Authority's actuary and is subject to approval by the responsible Minister on recommendation from the Board. Actuarial calculations to determine an appropriate levy rate take into account levy revenues, investment returns and the entitlement liability. The levy amount, together with investment returns, is designed to ensure that there are sufficient funds to pay the employee long service leave entitlements.

Performance measures and targets

Key Performance Indicators for 2015-16 to 2018-19

Objective	Measure	Target	Target	Target	Target
		2015-16	2016-17	2017-18	2018-19
Ensure the maximum number of eligible employers and their employees are registered with the Authority.	Percentage of employer registrations completed within 10 working days of receipt of a correctly completed and verified application form.	96%	97%	98%	99%
	Number of visits to employer sites or premises to ensure that all employees working in the covered industries are registered with the Authority.	70	80	90	100
	Percentage of eligible unregistered active businesses, identified through a Yellow Pages review, contacted and registered with the Authority.	100%	100%	100%	100%
	Annual statements made available to employees by 30 September.	100%	100%	100%	100%
Ensure that employers' contribution levies are collected efficiently and effectively.	Percentage of employer returns and payments submitted by due date (five working days after the end of the month following the relevant quarter).	80%	80%	80%	80%
Ensure that payments to employees, contractors and reimbursements to employers are made in accordance with the Act.	Percentage of payments completed within 10 working days of receipt of a correctly completed and verified claim form.	85%	85%	85%	85%

Objective	Measure	Target	Target	Target	Target
		2015-16	2016-17	2017-18	2018-19
Ensure that long service leave administered schemes' funds are invested to ensure a long-term surplus of assets over liabilities.	Annual net return for each administered scheme on funds under management in accordance with the Investment Plan.	3.5% above CPI averaged over five years for each scheme	3.5% above CPI averaged over five years for each scheme	3.5% above CPI averaged over five years for each scheme	3.5% above CPI averaged over five years for each scheme
Ensure each scheme has adequate assets to meet its liabilities.	The ratio of total assets over total liabilities as at 30 June of the financial year for each administered scheme is maintained at least of the target.	110%	110%	110%	110%

Assessment of performance against 2014-15 objectives

Objective	Measure	Planned 2014-15	Est. Outcome 2014-15	Explanation of variance
Ensure the maximum number of eligible employers and their employees are registered with the Authority.	Percentage of employer registrations completed within 10 working days of receipt of a correctly completed and verified application form.	95%	99%	The majority of applications are processed in the required time frame.
	Number of visits to employer sites or premises to ensure that all employees working in the covered industries are registered with the Authority.	65	65	n/a
	Percentage of eligible unregistered active businesses, identified through a Yellow Pages review, are contacted and registered with the Authority.	100%	100%	n/a
Ensure that employers' contribution levies are collected efficiently and effectively.	Percentage of employer returns and payments submitted by due date (five working days after the end of the month following the relevant quarter).	80%	88%	Majority of the employers are compliant and have submitted their quarterly returns and made payments in the required timeframe.
Ensure that payments to employees, contractors and reimbursements to employers are made in accordance with	Percentage of payments completed within 10 working days of receipt of a correctly completed and	85%	100%	The majority of applications are processed in the required time frame.

Objective	Measure	Planned 2014-15	Est. Outcome 2014-15	Explanation of variance
the Act.	verified claim form.			
Ensure that long service leave funds are invested to ensure a long-term surplus of assets over liabilities.	Annual net return on funds under management in accordance with Investment Plan.	3.5% above CPI averaged over five years.	9.33%	Favourable global market conditions and a recent decrease in CPI have both contributed to the better than targeted returns on funds under management.
Ensure adequate liquidity to meet payment requirements as they arise.	The Authority liquidity ratio as at 30 June of the financial year (current assets over current liabilities).	90%	140%	The Authority maintains sufficient funds to meet its debts.

Employment profile

The Authority's staff are officers of the ACT Public Service, employed under the *Public Sector Management Act 1994*. The Registrar is also the Chief Executive Officer (CEO) of the Authority and a non-voting member of the Authority's Governing Board. The CEO is employed under a three-year temporary senior executive contract from 2012 to 2015. All the other staff are covered under the ACT Public Service enterprise agreement.

Organisation Form

- The organisational structure of the Authority is disclosed at [Attachment 1](#).

Workplace Health and Safety (WH&S)

- The Authority ensures its operations and practices are in compliance with the *Work Health and Safety Act 2011*. In addition to providing ongoing training and updates on the Act to the staff, the Authority liaises with the Injury Management and Safety Team within CMTEDD for advice on any WH&S issues.
- Over the 2015-16 Budget year, the Authority will continue to implement appropriate and effective work health and safety policy and procedures with the aim of providing ongoing support, preventing injuries to staff and reducing compensation costs where possible.

Consultants and Contractors

- The Authority engages external consultants or contractors from time to time in response to the Authority's operational needs. The Authority is bound by the provisions in the *Government Procurement Act 2001* and the *Government Procurement Regulations 2007* when contracting for goods and services.
- The Authority also discloses its use of consultants and contractors in its annual report.

ACT Long Service Leave Authority Organisational Profile at 30 June 2015

Position	Est. Outcome as at 30/6/15	Est. FTE 2015-16	Years of Service as at 30/6/15	Gender 2014-15	
				M	F
Registrar & Chief Executive (SES 1.2)	1	1	3	1	-
Chief Operations Officer (SOG B)	1	1	6	1	-
Chief Finance Officer (SOG B)	1	1	4	-	1
Compliance Manager (ASO 6)	1	1	4	-	1
Financial Manager (ASO 6)	1	1	14	1	-
Customer Service Team Leader (ASO 5)	1	1	7	-	1
Personal Assistant to CEO (ASO 4)	1	1	4	-	1
Inspector (ASO 5)	1	1	8	-	1
Compliance Support Officer (ASO 4)	1	1	1	1	-
Customer Service Officers (ASO 4)	2	2	2,1	-	2
Total	11	11		4	7

Age of workforce	FTE 2014-15 Actual	FTE 2015-16 Estimate
Under 35 years	3	3
35 – 55 years	5	5
Over 55 years	3	3

Monitoring and reporting

The Long Service Leave Authority shall satisfy the requirements of the Chief Minister's Annual Reports Directions. The Long Service Leave Authority Annual Report will, amongst other things, report against the requirements of this Statement of Intent.

The Authority submits a Half Yearly Report before February each year and Monthly Derivative Exposure Reports of the Authority's investments to the Treasurer. There are no other monthly or quarterly reporting requirements to the Treasurer. The Authority is not funded by budget appropriation and its accounts are not consolidated into the whole of government budget.

Annual Reporting

As part of preparations for end of year reporting, the Chief Minister, Treasury, and Economic Development Directorate will advise the dates when the following documents are required at the Chief Minister, Treasury, and Economic Development Directorate and at the Auditor-General's Office:

- a) Certified financial statements.
- b) Management discussion and analysis.
- c) A full and accurate set of audited financial records for the preceding financial year in the form requested.

Financial Arrangements

The budgeted financial statements included in this Statement of Intent reflect the financial activities of the Authority.

In 2015-16 the Authority is expecting to make an overall operating surplus of \$4.623 million. This consolidated result is aggregated from each administered scheme's budgeted 2015-16 operating results below:

- Construction: operating surplus of \$3.220 million;
- Cleaning: operating surplus of \$0.410 million;
- Community: operating surplus of \$0.618 million; and
- Security: operating surplus of \$0.375 million.

During 2014-15, a triennial report for each administered scheme was prepared by the Authority's actuary, reviewing each scheme's financial position and levy rate. Based on the review, the actuary recommended a levy reduction for the Contract Cleaning Industry Scheme and the Community Sector Industry Scheme. The responsible Minister subsequently approved a levy decrease for the Contract Cleaning Industry Scheme from 2 per cent to 1.6 per cent, and for the Community Sector Industry Scheme from 1.67 per cent to 1.6 per cent, effective 1 April 2015.

Financial Statements

Budgeted financial statements for the 2015-16 Budget year, as well as forward estimates for the three financial years commencing 2015-16 appear below. These general purpose financial statements have been prepared in accordance with the ACT's Model Financial Statements and include:

- a) Operating Statement;
- b) Balance Sheet;
- c) Statement of Changes in Equity;
- d) Cash Flow Statement;
- e) Notes to the Financial Statements as appropriate; and
- f) Individual Scheme Financial Statements.

During 2014-15 there were several events or changes to the Authority's operations and its financials, which were not anticipated when the original budget was prepared. These events include:

- a change to the long service leave provision discount rate, following a review of the Authority's investment plan, approved in June 2014;
- better than expected investment return of approximately 15 per cent per annum. (9.33 per cent per annum averaged over the past 5 years) due to favourable market conditions and a higher weighting to growth assets such as equity and property funds;
- timing of divestment of the Authority's investment property and the flow-on effect on cash flow and re-investments; and
- contraction in the building and construction industry which resulted in changes in actuarial projections.

For the forward three years after the 2015-16 Budget, it is expected that the Authority's investments will return an average 7.5 per cent per annum, based on investment planning forecasts, with anticipated moderate growth in the long service leave liability each year.

ACT Long Service Leave Authority (Consolidated) Operating Statement

2014-15		2014-15	2015-16		2016-17	2017-18	2018-19
Budget		Est. Outcome	Budget	Var	Estimate	Estimate	Estimate
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000
	Income						
21,230	Contributions Received	19,357	20,680	7	21,542	22,455	23,388
3,724	Gains from Investments	10,985	6,546	-40	7,360	8,126	8,884
63	Interest Received	223	77	-65	81	84	86
0	Net Rental Income	20	20	-	20	20	20
0	Change in Value of Investment Property	0	0	-	0	0	0
3,692	Other	3,930	3,248	-17	3,597	3,926	4,251
28,709	Total Revenue	34,515	30,571	-11	32,600	34,611	36,629
	Expenses						
92	Depreciation and Amortisation	95	98	3	101	105	109
747	Supplies and Services	693	708	2	733	758	785
23,229	Long Service Leave Benefit	16,565	23,763	43	25,356	26,772	28,213
1,319	Employee Expenses	1,189	1,212	2	1,255	1,299	1,344
109	Other	161	167	4	172	177	183
25,496	Total Expenses	18,703	25,948	39	27,617	29,111	30,634
3,213	Operating Result	15,812	4,623	-71	4,983	5,500	5,995
3,213	Total Comprehensive Income	15,812	4,623	-71	4,983	5,500	5,995

ACT Long Service Leave Authority (Consolidated) Balance Sheet

Budget as at 30/6/15 \$'000		Est. Outcome as at 30/6/15 \$'000	Planned as at 30/6/16 \$'000	Var %	Planned as at 30/6/17 \$'000	Planned as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000
Current Assets							
1,120	Cash Assets	1,120	1,140	2	1,140	1,140	1,140
6,772	Receivables	6,706	6,641	-1	7,126	7,457	7,701
34	Other	20	21	5	22	23	24
115,630	Investments	124,516	139,905	12	154,492	169,496	185,062
0	Asset Held For Sale	0	0	-	0	0	0
123,556	Total Current Assets	132,362	147,707	12	162,780	178,116	193,927
Non-Current Assets							
1,025	Property, Plant and Equipment	1,028	1,025	..	1,005	985	965
311	Intangibles	319	269	-16	219	169	119
190	Investment Property	190	190	-	190	190	190
0	Lease assets	0	0	-	0	0	0
1,526	Total Non-Current Assets	1,537	1,484	-3	1,414	1,344	1,274
125,082	TOTAL ASSETS	133,899	149,191	11	164,194	179,460	195,201
Current Liabilities							
613	Payables	552	559	1	579	603	625
95,580	Provision for Long Service Leave Benefits	93,630	104,040	11	114,450	126,310	136,739
411	Employee Benefits	442	458	4	478	496	514
96,604	Total Current Liabilities	94,624	105,057	11	115,507	127,409	137,878
Non-Current Liabilities							
19,763	Provision for Long Service Leave Benefits	8,610	8,843	3	8,409	6,269	5,543
48	Employee Benefits	48	51	6	55	59	62
19,811	Total Non-Current Liabilities	8,658	8,894	3	8,464	6,328	5,605
116,415	TOTAL LIABILITIES	103,282	113,951	10	123,971	133,737	143,483
8,667	NET ASSETS	30,617	35,240	15	40,223	45,723	51,718
EQUITY							
8,667	Accumulated Funds	30,617	35,240	15	40,223	45,723	51,718
0	Revaluation Reserve	0	0	-	0	0	0
8,667	TOTAL EQUITY	30,617	35,240	15	40,223	45,723	51,718

ACT Long Service Leave Authority (Consolidated) Statement of Changes in Equity

Budget as at 30/6/15 \$'000		Est. Outcome as at 30/6/15 \$'000	Planned as at 30/6/16 \$'000	Var %	Planned as at 30/6/17 \$'000	Planned as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000
5,454	Opening Balance	14,805	30,617	107	35,240	40,223	45,723
0	Net Effect of Change in Accounting Policy	0	0	-	0	0	0
3,213	Operating Result for the Period	15,812	4,623	-71	4,983	5,500	5,995
3,213	Total Comprehensive Income	15,812	4,623	-71	4,983	5,500	5,995
	Total Movement in Reserves						
0	Revaluation Increment	0	0	-	0	0	0
8,667	Closing Balance	30,617	35,240	15	40,223	45,723	51,718

ACT Long Service Leave Authority (Consolidated) Cash Flow Statement

2014-15 Budget \$'000		2014-15 Est. Outcome \$'000	2015-16 Budget \$'000	Var %	2016-17 Estimate \$'000	2017-18 Estimate \$'000	2018-19 Estimate \$'000
CASH FLOWS FROM OPERATING ACTIVITIES							
Receipts							
20,982	Contributions from Employers and Contractors	19,613	20,102	2	21,184	22,186	23,097
0	Rental Revenue Received	20	20	-	20	20	20
545	Other	513	303	-41	315	327	339
21,527	Operating Receipts	20,146	20,425	1	21,519	22,533	23,456
Payments							
10,853	Payments of Long Service Leave Benefits	10,520	13,120	25	15,380	17,052	18,510
2,405	Payment to Suppliers and Employees	1,866	1,915	3	1,980	2,064	2,129
13,258	Operating Payments	12,386	15,035	21	17,360	19,116	20,639
8,269	NET CASH INFLOWS FROM OPERATING ACTIVITIES	7,760	5,390	-31	4,159	3,417	2,817
CASH FLOWS FROM INVESTING ACTIVITIES							
Receipts							
22,000	Proceeds from Sale of Investment Property	0	0	-	0	0	0
0	Proceeds on Sale of Investments	0	0	-	0	0	0
22,000	Investing Receipts	0	0	-	0	0	0
Payments							
0	Purchases of Property, Plant and Equipment	0	0	-	0	0	0
30,289	Purchases of Investments	33,020	5,370	-84	4,159	3,417	2,817
30,289	Investing Payments	33,020	5,370	-84	4,159	3,417	2,817
-8,289	NET CASH FLOWS FROM INVESTING ACTIVITIES	-33,020	-5,370	84	-4,159	-3,417	-2,817
-20	NET INCREASE/(DECREASE) IN CASH HELD	-25,260	20	100	0	0	0
1,140	CASH AT THE BEGINNING OF THE REPORTING PERIOD	26,380	1,120	-96	1,140	1,140	1,140
1,120	CASH AT THE END OF THE REPORTING PERIOD	1,120	1,140	2	1,140	1,140	1,140

Notes to the Financial Statements

Significant variations are as follows:

Operating Statement

- contributions received:
 - the decrease of \$1.873 million in the 2014-15 estimated outcome from the original budget is mainly due to a slowdown in the Building and Construction Industry. This reduction is partially offset by an increase in the contribution levy received from the Community Sector Industry scheme, as a result of a moderate rise in registered workers; and
 - the increase of \$1.323 million in the 2015-16 Budget from the 2014-15 estimated outcome is primarily due to a projected increase in average wages and registered workers. This increase is partially offset by a flow-on effect from a reduction of the employer contribution levy in the Contract Cleaning and Community Sector schemes, from 1 April 2015.
- gains from investments:
 - the increase of \$7.261 million in the 2014-15 estimated outcome from the original budget is mainly because of a better than anticipated investment return as a result of favourable global market conditions. In addition, the Authority revised its investment plan in June 2014, with a higher proportion of funds invested in growth-oriented asset categories, such as equity and property funds; and
 - the decrease of \$4.439 million in the 2015-16 Budget from the 2014-15 estimated outcome is mainly due to an anticipated reduction in investment return from funds under management to 7.5 per cent per annum (capital growth plus distributions) based on the Authority's investment plan and long term market expectations. This is down from the 15 per cent per annum achieved in the 2014-15.
- interest received: the increase of \$0.160 million in the 2014-15 estimated outcome from the original budget and the decrease of \$0.146 million in the 2015-16 Budget from the 2014-15 estimated outcome are mainly due to the sale proceeds of the Authority's investment property, Manning Clark Offices (MCO). These funds have been temporarily deposited in the savings account of the Building and Construction scheme after the sale of the property in May 2014 then progressively re-invested in the Building and Construction Industry scheme's investment portfolio by the end of 2014. The timing of the sale of the MCO was initially anticipated to be in early 2014-15, with the sales proceeds planned to be re-invested as a lump sum in the investment portfolio.
- other income:
 - the increase of \$0.238 million in the 2014-15 estimated outcome from the original budget is due to better than anticipated investment return as a result of favourable global market conditions as mentioned above; and

- the decrease of \$0.682 million in the 2015-16 Budget from the 2014-15 estimated outcome is primarily a result of the lower investment distribution expected to be received in 2015-16 which is estimated using long term market averages and the asset allocation parameters in the investment plan.
- long service leave benefit expenses:
 - the decrease of \$6.664 million in the 2014-15 estimated outcome from the original budget is largely due to a slowdown in the growth of the long service leave liability in the Building and Construction Industry scheme because of recent industry contraction as discussed above. This factor was not foreseen when the original budget was prepared; and
 - the increase of \$7.198 million in the 2015-16 Budget from the 2014-15 estimated outcome is due to the increased actuarial projections of accrued long service leave benefits across all schemes as a result of expected scheme growth and claim payments.

Balance Sheet

- investments:
 - the increase of \$8.886 million in the 2014-15 estimated outcome from the original budget is mainly due to the additional funds invested from the administered schemes after payments of long service claims and other operational expenses, and better than expected investment return during 2014-15; and
 - the increase of \$15.389 million in the 2015-16 Budget from the 2014-15 estimated outcome is mainly due to the an expected return of 7.5 per cent projected in the investment plan, and the additional funds invested from the administered schemes.
- current and non-current provision for long service leave benefit payments:
 - the decrease of \$13.103 million in the 2014-15 estimated outcome from the original budget is mainly due to a change in the discount rate from 6.5 per cent to 7.5 per cent, in line with the asset return rate, after the investment plan was revised in June 2014. In addition, the decrease of long service leave liability is also impacted by a moderate contraction in the Building and Construction Industry in the ACT, observed by the Authority's actuary; and
 - the increase of \$10.643 million in the 2015-16 Budget from the 2014-15 estimated outcome is from the actuarial valuation, on the basis of projected number of workers, wage growth, and other actuarial demographic assumptions, for all administered schemes.

Statement of Changes in Equity

Variations in the statement are explained in the notes above.

Statement of Cash Flow

Variations in the statement are explained in the notes above.

Individual Scheme Financial Statements

ACT Construction Industry Long Service Leave Scheme Operating Statement

2014-15 Budget \$'000		2014-15 Est. Outcome \$'000	2015-16 Budget \$'000	Var %	2016-17 Budget \$'000	2017-18 Budget \$'000	2018-19 Budget \$'000
Income							
13,937	Contributions Received	11,972	13,210	10	13,730	14,260	14,760
2,656	Gains from Investments	7,951	4,762	-40	5,266	5,754	6,259
36	Interest Received	195	48	-75	51	52	52
0	Net Rental Income	20	20	-	20	20	20
0	Change in Value of Investment Property	0	0	-	0	0	0
2,843	Other	2,893	2,484	-14	2,700	2,909	3,125
19,472	Total Income	23,031	20,524	-11	21,767	22,995	24,216
Expenses							
92	Depreciation and Amortisation	95	98	3	101	105	109
423	Supplies and Services	359	366	2	379	392	406
16,964	Long Service Leave Benefit	11,886	16,040	35	16,820	17,600	18,400
688	Employee Expenses	643	650	1	673	697	721
104	Other	146	150	3	155	160	166
18,271	Total Expenses	13,129	17,304	32	18,128	18,954	19,802
1,201	Operating Result	9,902	3,220	-67	3,639	4,041	4,414
1,201	Total Comprehensive Income	9,902	3,220	-67	3,639	4,041	4,414

ACT Construction Industry Long Service Leave Scheme Balance Sheet

Budget as at 30/6/15 \$'000		Est. Outcome as at 30/6/15 \$'000	Planned as at 30/6/16 \$'000	Var %	Planned as at 30/6/17 \$'000	Planned as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000
Current Assets							
900	Cash Assets	900	900	-	900	900	900
4,728	Receivables	4,450	4,302	-3	4,682	4,915	5,040
27	Other	20	21	5	22	23	24
83,778	Investments	90,278	99,891	11	109,165	118,769	128,905
89,433	Total Current Assets	95,648	105,114	10	114,769	124,607	134,869
Non-Current Assets							
1,025	Property, Plant and Equipment	1,028	1,025	..	1,005	985	965
311	Intangibles	319	269	-16	219	169	119
190	Investment Property	190	190	-	190	190	190
0	Other	0	0	-	0	0	0
1,526	Total Non-Current Assets	1,537	1,484	-3	1,414	1,344	1,274
90,959	TOTAL ASSETS	97,185	106,598	10	116,183	125,951	136,143
Current Liabilities							
504	Payables	450	453	1	469	485	502
83,516	Provision for Long Service Leave Benefits	79,170	85,330	8	91,220	96,900	102,620
233	Employee Benefits	262	271	3	280	290	300
84,253	Total Current Liabilities	79,882	86,054	8	91,969	97,675	103,422
Non-Current Liabilities							
7,613	Provision for Long Service Leave Benefits	340	360	6	390	410	440
19	Employee Benefits	16	17	6	18	19	20
7,632	Total Non-Current Liabilities	356	377	6	408	429	460
91,885	TOTAL LIABILITIES	80,238	86,431	8	92,377	98,104	103,882
-926	NET ASSETS	16,947	20,167	19	23,806	27,847	32,261
EQUITY							
-926	Accumulated Funds	16,947	20,167	19	23,806	27,847	32,261
0	Revaluation Reserve	0	0	-	0	0	0
-926	TOTAL EQUITY	16,947	20,167	19	23,806	27,847	32,261

ACT Construction Industry Long Service Leave Scheme Statement of Changes in Equity

Budget as at 30/6/2015 \$'000		Est. Outcome as at 30/6/15 \$'000	Planned as at 30/6/16 \$'000	Var %	Planned as at 30/6/17 \$'000	Planned as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000
-2,127	Opening Balance	7,045	16,947	141	20,167	23,806	27,847
0	Net Effect of Change in Accounting Policy	0	0	-	0	0	0
1,201	Operating Result for the Period	9,902	3,220	-67	3,639	4,041	4,414
1,201	Total Comprehensive Income	9,902	3,220	-67	3,639	4,041	4,414
	Transactions Movement in Reserves						
0	Revaluation Increment	0	0	-	0	0	0
-926	Closing Balance	16,947	20,167	19	23,806	27,847	32,261

ACT Construction Industry Long Service Leave Scheme Cash Flow Statement

2014-15 Budget \$'000		2014-15 Est. Outcome \$'000	2015-16 Budget \$'000	Var %	2016-17 Estimate \$'000	2017-18 Estimate \$'000	2018-19 Estimate \$'000
CASH FLOWS FROM OPERATING ACTIVITIES							
Receipts							
13,937	Contributions from Employers and Contractors	12,414	12,878	4	13,442	14,127	14,560
0	Rental Revenue Received	20	20	-	20	20	20
495	Other	490	278	-43	288	298	308
14,432	Operating Receipts	12,924	13,176	2	13,750	14,445	14,888
Payments							
9,619	Payments of Long Service Leave Benefits	9,040	9,860	9	10,900	11,900	12,650
1,513	Payment to Suppliers and Employees	985	1,016	3	1,050	1,085	1,118
11,132	Operating Payments	10,025	10,876	8	11,950	12,985	13,768
3,300	NET CASH FLOWS FROM OPERATING ACTIVITIES	2,899	2,300	-21	1,800	1,460	1,120
CASH FLOWS FROM INVESTING ACTIVITIES							
Receipts							
22,000	Proceeds from Sale of investment Property	0	0	-	0	0	0
0	Proceeds on Sale of Investments	0	0	-	0	0	0
22,000	Investing Receipts	0	0	-	0	0	0
Payments							
0	Purchases of Property, Plant and Equipment	0	0	-	0	0	0
25,300	Purchase of Investments	28,000	2,300	-92	1,800	1,460	1,120
25,300	Investing Payments	28,000	2,300	-92	1,800	1,460	1,120
-3,300	NET CASH FLOWS FROM INVESTING ACTIVITY	-28,000	-2,300	92	-1,800	-1,460	-1,120
0	NET INCREASE/(DECREASE) IN CASH HELD	-25,101	0	100	0	0	0
900	CASH AT THE BEGINNING OF THE REPORTING PERIOD	26,001	900	-97	900	900	900
900	CASH AT THE END OF THE REPORTING PERIOD	900	900	-	900	900	900

ACT Cleaning Industry Long Service Leave Scheme Operating Statement

2014-15 Budget \$'000		2014-15 Est. Outcome \$'000	2015-16 Budget \$'000	Var %	2016-17 Estimate \$'000	2017-18 Estimate \$'000	2018-19 Estimate \$'000
Income							
1,461	Contributions Received	1,450	1,330	-8	1,360	1,390	1,430
6	Interest Received	5	5	-	5	5	5
299	Gains from Investments	984	568	-42	628	685	715
284	Other	345	243	-30	269	294	307
2,050	Total Income	2,784	2,146	-23	2,262	2,374	2,457
Expenses							
1,723	Long Service Leave Benefit	802	1,500	87	1,590	1,670	1,760
150	Employee Expenses	134	138	3	143	148	153
97	Supplies and Services	85	87	2	90	93	96
3	Other	10	11	10	11	11	11
1,973	Total Expenses	1,031	1,736	68	1,834	1,922	2,020
77	Operating Result	1,753	410	-77	428	452	437
77	Total Comprehensive Income	1,753	410	-77	428	452	437

ACT Cleaning Industry Long Service Leave Scheme Balance Sheet

Budget as at 30/6/15 \$'000	Est. Outcome as at 30/6/15 \$'000	Planned as at 30/6/16 \$'000	Var %	Planned as at 30/6/17 \$'000	Planned as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000
Current Assets						
100	Cash Assets	100	100	-	100	100
435	Receivables	452	483	7	500	518
1	Other	0	0	-	0	0
9,050	Investments	10,806	11,850	10	12,951	14,082
9,586	Total Current Assets	11,358	12,433	9	13,551	15,793
9,586	TOTAL ASSETS	11,358	12,433	9	13,551	15,793
Current Liabilities						
88	Payables	80	83	4	86	92
6,423	Provision for Long Service Leave Benefits	6,100	6,710	10	7,340	8,570
57	Employee Benefits	55	57	4	63	69
6,568	Total Current Liabilities	6,235	6,850	10	7,489	8,731
Non-Current Liabilities						
960	Provision for Long Service Leave Benefits	490	540	10	590	700
9	Employee Benefits	9	9	-	10	11
969	Total Non-Current Liabilities	499	549	10	600	711
7,537	TOTAL LIABILITIES	6,734	7,399	10	8,089	9,442
2,049	NET ASSETS	4,624	5,034	9	5,462	6,351
EQUITY						
2,049	Accumulated Funds	4,624	5,034	9	5,462	6,351
2,049	TOTAL EQUITY	4,624	5,034	9	5,462	6,351

ACT Cleaning Industry Long Service Leave Scheme Statement of Changes in Equity

Budget		Est. Outcome	Planned		Planned	Planned	Planned
as at 30/6/15		as at 30/6/15	as at 30/6/16	Var	as at 30/6/17	as at 30/6/18	as at 30/6/19
\$'000		\$'000	\$'000	%	\$'000	\$'000	\$'000
1,972	Opening Balance	2,871	4,624	61	5,034	5,462	5,914
	Accumulated Funds						
0	Net Effect of Change in Accounting Policy	0	0	-	0	0	0
77	Operating Result for the Period	1,753	410	-77	428	452	437
77	Total Comprehensive Income	1,753	410	-77	428	452	437
2,049	Closing Balance	4,624	5,034	9	5,462	5,914	6,351

ACT Cleaning Industry Long Service Leave Scheme Cash Flow Statement

2014-15 Budget \$'000		2014-15 Est. Outcome \$'000	2015-16 Budget \$'000	Var %	2016-17 Estimate \$'000	2017-18 Estimate \$'000	2018-19 Estimate \$'000
CASH FLOWS FROM OPERATING ACTIVITIES							
Receipts							
1,442	Contributions from Employers and Contractors	1,440	1,337	-7	1,353	1,383	1,421
36	Other	5	5	-	5	5	5
1,478	Operating Receipts	1,445	1,342	-7	1,358	1,388	1,426
Payments							
1,134	Payments of Long Service Leave Benefits	780	840	8	910	990	1,100
221	Payment to Suppliers and Employees	219	225	3	233	241	249
1,355	Operating Payments	999	1,065	7	1,143	1,231	1,349
123	NET CASH FLOWS FROM OPERATING ACTIVITIES	446	277	-38	215	157	77
CASH FLOWS FROM INVESTING ACTIVITIES							
Receipts							
0	Proceeds on Sale of Investments	0	0	-	0	0	0
0	Investing Receipts	0	0	-	0	0	0
Payments							
143	Purchases of Investments	450	277	-38	215	157	77
143	Investing Payments	450	277	-38	215	157	77
-143	NET CASH FLOWS FROM INVESTING ACTIVITIES	-450	-277	38	-215	-157	-77
-20	NET INCREASE/(DECREASE) IN CASH HELD	-4	0	100	0	0	0
120	CASH AT THE BEGINNING OF THE REPORTING PERIOD	104	100	-4	100	100	100
100	CASH AT THE END OF THE REPORTING PERIOD	100	100	-	100	100	100

ACT Community Sector Long Service Leave Scheme Operating Statement

2014-15 Budget \$'000		2014-15 Est. Outcome \$'000	2015-16 Budget \$'000	Var %	2016-17 Estimate \$'000	2017-18 Estimate \$'000	2018-19 Estimate \$'000
Income							
5,160	Contributions Received	5,245	5,280	..	5,490	5,710	5,940
720	Gains from Investments	1931	1132	-41	1336	1,501	1,668
17	Interest Received	20	21	5	22	23	24
540	Other	651	485	-25	572	643	715
6,437	Total Income	7,847	6,918	-12	7,420	7,877	8,347
Expenses							
206	Supplies and Services	223	228	2	236	244	253
4,203	Long Service Leave Benefits	3,434	5,680	65	6,300	6,740	7,170
440	Employee Expenses	379	390	3	404	418	433
1	Other	2	2	-	2	2	2
4,850	Total Expenses	4,038	6,300	56	6,942	7,404	7,858
1,587	Operating Result	3,809	618	-84	478	473	489
1,587	Total Comprehensive Income	3,809	618	-84	478	473	489

ACT Community Sector Long Service Leave Scheme Balance Sheet

Budget as at 30/6/15 \$'000		Est. Outcome as at 30/6/15 \$'000	Planned as at 30/6/16 \$'000	Var %	Planned as at 30/6/17 \$'000	Planned as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000
Current Assets							
100	Cash Assets	100	100	-	100	100	100
1,425	Receivables	1,611	1,620	1	1,682	1,738	1,805
5	Other	0	0	-	0	0	0
21,473	Investments	21,907	25,782	18	28,934	32,127	35,415
23,003	Total Current Assets	23,618	27,502	16	30,716	33,965	37,320
23,003	TOTAL ASSETS	23,618	27,502	16	30,716	33,965	37,320
Current Liabilities							
21	Payables	22	23	5	24	25	26
5,641	Provision for Long Service Leave Benefits	8,360	12,000	44	15,890	20,370	24,140
104	Employee Benefits	109	113	4	117	121	125
5,766	Total Current Liabilities	8,491	12,136	43	16,031	20,516	24,291
Non-Current Liabilities							
10,475	Provision for Long Service Leave Benefits	6,840	6,460	-6	5,300	3,590	2,680
16	Employee Benefits	20	21	5	22	23	24
10,491	Total Non-Current Liabilities	6,860	6,481	-6	5,322	3,613	2,704
16,257	TOTAL LIABILITIES	15,351	18,617	21	21,353	24,129	26,995
6,746	NET ASSETS	8,267	8,885	7	9,363	9,836	10,325
EQUITY							
6,746	Accumulated Funds	8,267	8,885	7	9,363	9,836	10,325
6,746	TOTAL EQUITY	8,267	8,885	7	9,363	9,836	10,325

ACT Community Sector Long Service Leave Scheme Statement of Changes in Equity

Budget as at 30/6/15 \$'000		Est. Outcome as at 30/6/15 \$'000	Planned as at 30/6/16 \$'000	Var %	Planned as at 30/6/17 \$'000	Planned as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000
5,159	Opening Balance	4,458	8,267	85	8,885	9,363	9,836
0	Net Effect of Change in Accounting Policy	0	0	-	0	0	0
1,587	Operating Result for the Period	3,809	618	-84	478	473	489
1,587	Total Comprehensive Income	3,809	618	-84	478	473	489
6,746	Closing Balance	8,267	8,885	7	9,363	9,836	10,325

ACT Community Sector Long Service Leave Scheme Cash Flow Statement

2014-15 Budget \$'000		2014-15 Est. Outcome \$'000	2015-16 Budget \$'000	Var %	2016-17 Estimate \$'000	2017-18 Estimate \$'000	2018-19 Estimate \$'000
CASH FLOWS FROM OPERATING ACTIVITIES							
Receipts							
4,961	Contributions from Employers and contractors	5,121	5,067	..	5,437	5,632	5,874
10	Other	15	16	7	17	18	19
4,971	Operating Receipts	5,136	5,083	..	5,454	5,650	5,893
Payments							
100	Payments of LSL Benefits	700	2,420	246	3,570	3,970	4,310
615	Payment to Suppliers and Employees	602	618	3	640	680	703
715	Operating Payments	1,302	3,038	133	4,210	4,650	5,013
4,256	NET CASH FLOWS FROM OPERATING ACTIVITIES	3,834	2,045	-47	1,244	1,000	880
CASH FLOWS FROM INVESTING ACTIVITIES							
Receipts							
0	Proceeds on Sale of Investments	0	0	-	0	0	0
0	Investing Receipts	0	0	-	0	0	0
Payments							
4,256	Purchases of Investments	4,000	2,045	-49	1,244	1,000	880
4,256	Investing Payments	4,000	2,045	-49	1,244	1,000	880
-4,256	NET CASH FLOWS FROM INVESTING ACTIVITIES	-4,000	-2,045	49	-1,244	-1,000	-880
0	NET INCREASE/(DECREASE) IN CASH HELD	-166	0	100	0	0	0
100	CASH AT THE BEGINNING OF THE REPORTING PERIOD	266	100	-62	100	100	100
100	CASH AT THE END OF REPORTING PERIOD	100	100	-	100	100	100

ACT Security Industry Long Service Leave Scheme Operating Statement

2014-15 Budget \$'000		2014-15 Est. Outcome \$'000	2015-16 Budget \$'000	Var %	2016-17 Estimate \$'000	2017-18 Estimate \$'000	2018-19 Estimate \$'000
Income							
672	Contributions Received	690	860	25	962	1,095	1,258
4	Interest Received	3	3	-	3	4	5
49	Gains from Investments	119	84	-29	130	186	242
25	Other	41	36	-12	56	80	104
750	Total Income	853	983	15	1,151	1,365	1,609
Expenses							
339	Long Service Leave Benefit	443	543	23	646	762	883
41	Employee Expenses	33	34	3	35	36	37
21	Supplies and Services	26	27	4	28	29	30
1	Other	3	4	33	4	4	4
402	Total Expenses	505	608	20	713	831	954
348	Operating Result	348	375	8	438	534	655
348	Total Comprehensive Income	348	375	8	438	534	655

ACT Security Industry Long Service Leave Scheme Balance Sheet

Budget as at 30/6/15 \$'000		Est. Outcome as at 30/6/15 \$'000	Planned as at 30/6/16 \$'000	Var %	Planned as at 30/6/17 \$'000	Planned as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000
Current Assets							
20	Cash Assets	20	40	100	40	40	40
184	Receivables	193	236	22	262	296	338
1	Other	0	0	-	0	0	0
1,329	Investments	1,525	2,382	56	3,442	4,518	5,567
1,534	Total Current Assets	1,738	2,658	53	3,744	4,854	5,945
1,534	TOTAL ASSETS	1,738	2,658	53	3,744	4,854	5,945
Current Liabilities							
0	Payables	0	0	-	0	4	5
0	Provision for Long Service Benefits	0	0	-	0	1,080	1,409
17	Employee Benefits	16	17	6	18	19	20
17	Total Current Liabilities	16	17	6	18	1,103	1,434
Non-Current Liabilities							
715	Provision for Long Service Leave Benefits	940	1,483	58	2,129	1,619	1,723
4	Employee Benefits	3	4	33	5	6	7
719	Total Non-Current Liabilities	943	1,487	58	2,134	1,625	1,730
736	TOTAL LIABILITIES	959	1,504	57	2,152	2,728	3,164
798	NET ASSETS	779	1,154	48	1,592	2,126	2,781
EQUITY							
798	Accumulated Funds	779	1,154	48	1,592	2,126	2,781
798	TOTAL EQUITY	779	1,154	48	1,592	2,126	2,781

ACT Security Industry Long Service Leave Scheme Statement of Changes in Equity

Budget as at 30/6/15 \$'000		Est. Outcome as at 30/6/15 \$'000	Planned as at 30/6/16 \$'000	Var %	Planned as at 30/6/17 \$'000	Planned as at 30/6/18 \$'000	Planned as at 30/6/19 \$'000
450	Opening Balance	431	779	81	1,154	1,592	2,126
0	Net Effect of Change in Accounting Policy	0	0	-	0	0	0
348	Operating Result for the Period	348	375	8	438	534	655
348	Total Comprehensive Income	348	375	8	438	534	655
798	Closing Balance	779	1,154	48	1,592	2,126	2,781

ACT Security Industry Long Service Leave Scheme Cash Flow Statement

2014-15 Budget \$'000		2014-15 Est. Outcome \$'000	2015-16 Budget \$'000	Var %	2016-17 Estimate \$'000	2017-18 Estimate \$'000	2018-19 Estimate \$'000
CASH FLOWS FROM OPERATING ACTIVITIES							
Receipts							
642	Contributions from Employers and contractors	638	820	29	952	1,044	1,242
4	Other	3	4	33	5	6	7
646	Operating Receipts	641	824	29	957	1,050	1,249
Payments							
0	Payments of Long Service Leave Benefits	0	0	-	0	192	450
56	Payment to Suppliers and Employees	60	56	-7	57	58	59
56	Operating Payments	60	56	-7	57	250	509
590	NET CASH FLOWS FROM OPERATING ACTIVITIES	581	768	32	900	800	740
CASH FLOWS FROM INVESTING ACTIVITIES							
Receipts							
0	Proceeds on Sale of Investments	0	0	-	0	0	0
0	Investing Receipts	0	0	-	0	0	0
Payments							
590	Purchases of Investments	570	748	31	900	800	740
590	Investing Payments	570	748	31	900	800	740
-590	NET CASH FLOWS FROM INVESTING ACTIVITIES	-570	-748	-31	-900	-800	-740
0	NET INCREASE IN CASH HELD	11	20	82	0	0	0
20	CASH AT THE BEGINNING OF THE REPORTING PERIOD	9	20	122	40	40	40
20	CASH AT THE END OF REPORTINGN PERIOD	20	40	100	40	40	40

Attachment 1 - Organisational Chart for Long Service Leave Authority

