Application for Overseas Travel Insurance

To: ACTIA
Fax: 6207 0301
Email (preferred): ACTIAInsuranceAndRiskManagement@act.gov.au

From: __________________________
Dept: __________________________
Agency: ________________________
Phone: _________________________
Email: _________________________

Travel Information

Country/s of Destination: __________________________
Departure Date: __________________________
Return Date: __________________________
Reason for Travel: __________________________

Details Of Staff Travelling (this form can be used for 2 employees if travelling together)

Employee’s name (as shown on passport)
Details of any personal travel attached to the trip:
Are you Fit to Travel?
The Territory’s travel insurance does not exclude pre-existing medical conditions, provided that you are fit to travel. The travel insurer can refuse to meet a claim if it believes you were not fit to travel.
If you have a medical condition or sickness, ACTIA recommends that you consult with your doctor before travelling and that your doctor makes a note of this discussion.

(Y/N)

Employee’s name (as shown on passport)
Details of any personal travel attached to the trip:
Are you Fit to Travel?
The Territory’s travel insurance does not exclude pre-existing medical conditions, provided that you are fit to travel. The travel insurer can refuse to meet a claim if it believes you were not fit to travel.
If you have a medical condition or sickness, ACTIA recommends that you consult with your doctor before travelling and that your doctor makes a note of this discussion.

(Y/N)