



ACT
Government

Chief Minister, Treasury and
Economic Development

APPLICATION FOR UNCLAIMED MONEY

Applicant Details:

First Name: _____ Surname: _____

Residential Address: _____

Postal Address: _____

Phone: _____ Email: _____

Bank Account Details for Approved Claim: _____ Account Number: _____

BSB Number: _____

Claim Details:

As referenced on the Chief Minister, Treasury and Economic Development Directorate Website.

Claim Amount: \$ _____ Name: _____

Address: _____

Lodging Party: _____

Payments of approved applications of unclaimed money will be made by electronic funds transfer to your nominated bank account as advised on this form.

Chief Minister, Treasury and Economic Development Directorate Contact Details:

Send completed form and certified copies of all supporting documents by email to or post to:

Executive Branch Manager – Asset Liability Management,
ACT Chief Minister, Treasury and Economic Development Directorate
Level 1, Canberra Nara Centre
1 Constitution Avenue
CANBERRA ACT 2601
alm@act.gov.au

Declaration:

I make the following declaration under the Statutory Declarations Act 1959:

1. I declare that I am entitled to the unclaimed money, the subject of this claim.
2. I declare the information and contents of this application and information provided in support of this application are, to the best of my knowledge true and correct.
3. I acknowledge that penalties may apply for making a false or misleading statement in or in connection with this application.

I make this solemn declaration by virtue of the Statutory Declarations Act 1959 and subject to the penalties provided by that Act for making of false statements in Statutory Declarations, conscientiously believing the statements contained in this declaration to be true in ever particular.

Signature / Date: _____

Authorised Witness Signature / Date: _____

Authorised Witness Name: _____

Authorised Witness Address: _____

- Refer attached "Statutory Declaration Signatory List" for Authorised Witness.
- Witness must not be a claimant of the money being claimed and must not be related to the claimant.

Supporting Evidence:

Have you attached sufficient supporting evidence to support your claim using the guidance from the checklist below?

a) Proof of Identity:

This includes a certified copy of one of the following: drivers licence, passport or birth certificate.

Where the owners name has changed from the ACT Chief Minister, Treasury and Economic Development Directorate records, attach a certified copy of documentation evidencing change of name.

b) Proof of connection with unclaimed money:

Provide evidence in relation to the unclaimed money, for example:

- Rental Bond – copy of a drivers licence, a rate notice, electricity/gas bill or similar bills showing your name and the address for which the rental bond relates (address listed on the website).
- ACT Courts & Tribunal / ACT Corrective Services - any correspondence or details specifically relating to the events or circumstances in relation to the unclaimed money amount.

Certified Copy - All copies of documentation and the claim form are required to be certified by an authorised witness (refer attached Statutory Declaration Signatory List).

Statutory declaration signatory list

A statutory declaration under the Statutory Declarations Act 1959 may be made before—

(1) a person who is currently licensed or registered under a law to practise in one of the following occupations:

- Chiropractor
- Dentist
- Legal practitioner
- Medical practitioner
- Nurse
- Optometrist
- Patent attorney
- Pharmacist
- Physiotherapist
- Psychologist
- Trade marks attorney
- Veterinary surgeon

(2) a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or

(3) a person who is in the following list:

- Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public
 - Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the Consular Fees Act 1955)
 - Bailiff
 - Bank officer with 5 or more continuous years of service
 - Building society officer with 5 or more years of continuous service
 - Chief executive officer of a Commonwealth court
 - Clerk of a court
 - Commissioner for Affidavits
 - Commissioner for Declarations
 - Credit union officer with 5 or more years of continuous service
 - Employee of the Australian Trade Commission who is:
 - (a) in a country or place outside Australia; and
 - (b) authorised under paragraph 3(d) of the Consular Fees Act 1955; and
 - (c) exercising his or her function in that place
 - Employee of the Commonwealth who is:
 - (a) in a country or place outside Australia; and
 - (b) authorised under paragraph 3(c) of the Consular Fees Act 1955; and
 - (c) exercising his or her function in that place
 - Fellow of the National Tax Accountants' Association
 - Finance company officer with 5 or more years of continuous service
 - Holder of a statutory office not specified in another item in this list
 - Judge of a court
 - Justice of the Peace
 - Magistrate
 - Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the Marriage Act 1961
 - Master of a court
 - Member of Chartered Secretaries Australia
 - Member of Engineers Australia, other than at the grade of student
 - Member of the Association of Taxation and Management Accountants
 - Member of the Australasian Institute of Mining and Metallurgy
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- Member of the Australian Defence Force who is:
 - (a) an officer; or
 - (b) a non-commissioned officer within the meaning of the Defence Force Discipline Act 1982 with 5 or more years of continuous service; or
 - (c) a warrant officer within the meaning of that Act

- Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practising Accountants or the National Institute of Accountants
- Member of:
 - (a) the Parliament of the Commonwealth; or
 - (b) the Parliament of a State; or
 - (c) a Territory legislature; or
 - (d) a local government authority of a State or Territory
- Minister of religion registered under Subdivision A of Division 1 of Part IV of the Marriage Act 1961
- Notary public
- Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office supplying postal services to the public
- Permanent employee of:
 - (a) the Commonwealth or a Commonwealth authority; or
 - (b) a State or Territory or a State or Territory authority; or
 - (c) a local government authority;
 with 5 or more years of continuous service who is not specified in another item in this list
- Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made
- Police officer
- Registrar, or Deputy Registrar, of a court
- Senior Executive Service employee of:
 - (a) the Commonwealth or a Commonwealth authority; or
 - (b) a State or Territory or a State or Territory authority
- Sheriff
- Sheriff's officer
- Teacher employed on a full-time basis at a school or tertiary education institution